

**NOTICE OF MEETING**  
**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**FRIDAY, JULY 14, 2023, 10:00 AM, REGULAR SESSION**  
**3<sup>RD</sup> FLOOR, UPSHUR COUNTY COURTHOUSE, COURTHOUSE SQUARE, GILMER, TEXAS**

**AGENDA**

1. Invocation and Pledges.
2. Consider and take action on approval of:
  - A. The minutes of previous meetings;
  - B. Payroll changes;
  - C. Payroll;
  - D. Budget amendments;
  - E. Accounts payable;
  - F. Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Contract of Agreement between American Elevator Technologies and Upshur County; Intergovernmental Agreement between U. S. Marshals Service, Prisoner Operations Division, Office of Detention Services and Upshur County Jail; and, applications for use of Upshur County ests.
3. Discuss and take action on approval of **#4X8PX182831F97657** ex Trailer, Serial
4. Hear from I3/Net Data and take necessary action.
5. Discuss and take action on approval of **Upshur County to the term from September 1, 2023 - August 31, 2023**
6. Discuss and take action on approval of **for out of state travel to attend the Association Conference September 20, 2023 - September 21, 2023 and returning September 22, 2023**
7. Discuss and take action to provide Peregrine Services with written 30 day notice of contract termination for the printing and mailing of property tax statements.
8. Discuss and take action to approve entering into a contract with Master's Touch for the printing and mailing of property tax statements.
9. Discuss and take action to approve the purchase of pads for the AEDs at the rate of \$85 each, due to their expiration, with said purchase to be paid from Courthouse Security funds.
10. Discuss and take action to approve a transfer of \$40,000 from General Contingency 100-409-4955 to Inmate Food 100-565-3135.
11. Discuss and take action to approve the replacement of the A/C unit for the Sheriff's Office Training Center with payment to be made from the building contingency funds.
12. Discuss and take action to approve the Walgreens, CVS, and Walmart Texas Opioid Settlement, as well as authorizing the County to execute the Participation Form and Release and passing the Resolution (2023-09) approving the same.
13. Discuss and take action to accept the resignation of Andy Jordan as the Upshur County Road Administrator.
14. Discuss and take action appointing an Interim Road Administrator due to the resignation of Andy Jordan.
15. Discuss and take action to seek applications for the position of Upshur County Road Engineer/Road Administrator and to post notice of same.
16. Consider, discuss and take action ratifying and extending the Declaration of Local Disaster Due to the June 2023 Thunder, Rain and Wind Storm dated June 16, 2023.

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CLERK  
2023 JUL 11 AM 8:55  
UPSHUR COUNTY, TX  
BY \_\_\_\_\_

*Agenda*

17. Hear an update concerning the storm cleanup and the current progress. Discuss and take necessary action.
18. Discuss and take action to approve Steve Campbell with Catacon, Inc., a subcontractor for TxDOT to haul limbs and brush to the Pritchett pug mill at the rate of \$50 per load.
19. Discuss and take action to appoint the Upshur County Tax Assessor to calculate the No-New Revenue Tax rate (NNR) and Voter Approval Tax Rate (VAT) and to submit the tax calculation to the Upshur County Appraisal District and post on the Upshur County website, as required by Tax Code 26.04.
20. Discuss and take action to set salaries of ALL elected County and Precinct Officers.
21. Discuss and possibly take action on the FY2024 Proposed Budget.
22. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.
23. The Court will go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

\_\_\_\_\_ Section 551.071 (consultation with attorney(s));

\_\_\_\_\_ Section 551.072 (deliberation regarding real property);

**G ABCD**

\_\_\_\_\_ Section 551.0725 (deliberation and discussion of contracts being negotiated);

\_\_\_\_\_ Section 551.073 (deliberation about gifts and donations);

**EF**

\_\_\_\_\_ Section 551.074 and 551.0745 (personnel matters);

**F**

\_\_\_\_\_ Section 551.076 (deliberation about security audits or security devices).

**TO WIT:**

- A. Deliberation regarding contracts for facilities which may be used during the Courthouse renovation.
  - B. Consider the purchase, exchange, lease, sale or value of real property in connection with the relocation of County offices during Courthouse renovation or repairs.
  - C. Consideration of contracts being negotiated for County IT Services.
  - D. Deliberation regarding the Texas Opioid Proposed Settlement with the Walgreens, CVS, and Walmart Defendants.
  - E. Consider personnel matters (appointments, leaves, re-assignments, resignations, retirements, terminations, termination of temporary employee contracts, and contract extensions, to wit:
    - i) Consider candidates for Interim Road & Bridge Administrator;
    - ii) Consider scope of services of the Round XII Courthouse Renovation Administrator during the forthcoming re-location of County offices and renovation of the Upshur County Courthouse.
  - F. Consideration of security issues relative to the Round XII Courthouse Renovation, the re-location of County offices and Department Heads and the Road & Bridge Administration.
  - G. Discussion of bids for the CMAC position in connection with the Round XII Courthouse Renovation.
24. The Court will re-convene into open session and take any action necessary as a result of Executive Session.

25. Adjourn.



Todd Tefteller,  
Upshur County Judge

7-10-23  
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2023 JUL 10 AM 8:56  
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